

DRAFT

**PLANNING BOARD MEETING**  
**Tuesday October 11, 2011**  
**Stow Town Building**

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.	7:30	Cushing Property <ul style="list-style-type: none"><li>Letter from Meisner Brem, Corp.</li><li>ANR Plan</li></ul>
7.		<ul style="list-style-type: none"><li></li></ul>

***Discussion/Action Items***

8.		Butternut Farm <ul style="list-style-type: none"><li>Review report on Groundwater Testing</li></ul>
9.		Planning Board Goals <ul style="list-style-type: none"><li>Discussion outline</li><li>Master Plan Implementation Priority Chart</li><li>Open Space and Recreation Plan – Five Year Action Plan</li></ul>
10.		Planning Board Recommendation on Solar Photovoltaic Bylaw
11.		Crow Island Decision
12.	10 P.M.	Adjournment

**CORRESPONDENCE**

09/26/11 Application for Clearance Prior to Issuance of a Building Permit 26 McIntosh Drive  
10/04/11 Email from Mass Planners List Serve RE: Storm water runoff Design Recommendations  
10/04/11 Email from Jim Salvie RE: Airfield Issue  
10/05/11 Email from Ernie Dodd RE: Dr. Task West Boylston, MA  
10/05/11 Building Permit List – September  
10/06/11 Subsidized Housing Unit Request Form to DHCD

**TOWN BOARDS AND COMMITTEES**

10/05/11 Conservation Commission Order of Conditions 128 Barton Road  
10/05/11 Conservation Commission Notice of Public Hearing 90 Taylor Road  
10/06/11 Building Department Building Permit 41 Golden Drive  
10/06/11 Building Department Building Permit 35 Golden Drive

**AREA TOWN BOARDS**

09/30/11 Harvard Planning Board Notice of Decision 0 Brown Road  
09/30/11 Sudbury ZBA Notice of Decision (s)

**LOOKING AHEAD**

10/12/11 Moving Together 2011 MassDOT conference  
10/13/11 Deadline for final ballot questions to Town Clerk  
10/11/11 Planning Board Meeting

- Meisner Brem - Cushing Property

10/18/11 Planning Board Meeting

- Coler and Colentonio - Lower Village Traffic Planning
- Public Hearing Continued - Ridgewood at Stow

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*Posted: October 6, 2011*

## DRAFT

10/20/11	Warrant posting
10/22/11	Green Advisory Council Meeting
10/26/11	Warrant mailed town-wide in The Stow Independent.
10/28/11	Deadline for voter registration
11/1/11	2:00 PM: Deadline for Town Meeting presentations to Town Clerk.
11/2/11	Town Moderator holds STOWS meeting.
11/07/11	Special Town Meeting
11/17/11	Special Town Election.

DRAFT

<i>Task</i>	<i>Priority</i>	<u><i>Long Median ShortTerm</i></u>	<u><i>Timeline to begin</i></u>	<u><i>PB Member(s)</i></u>
Zoning Compliance <ul style="list-style-type: none"> <li>Establish Standard Process</li> </ul>	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> <li>Review draft document for Lower Village Sub-Committee</li> <li>Design Standards</li> <li>Review area town bylaws</li> </ul>	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> <li>Overlay District?</li> <li>Review EO418 buildout</li> <li>Review Area Town Bylaws</li> </ul>	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> <li>Set goals</li> <li>Methods to achieve goals</li> <li>Zoning Bylaw Amendments</li> <li>Design Standards</li> </ul>	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> <li>Report from Lower Village Committee</li> </ul>	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> <li>Allow by Right</li> <li>Designate Open Space First</li> </ul>	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> <li>Review Floodplain Studies</li> </ul>	L	L	Ongoing	

**Special Permit Review**

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point